

**MINUTES OF THE FOURTH MEETING OF THE
INTERNAL QUALITY ASSURANCE CELL
HELD ON 20th MARCH, 2018**

The fourth meeting of the Internal Quality Assurance Cell (IQAC) was held on 20th March, 2018 at DA-IICT Gandhinagar.

The following members were present:

1. Prof KS Dasgupta, Director, DA-IICT, Chairman
2. Prof Suman Mitra, Dean (AP), DA-IICT, Director, IQAC
3. Prof Ranendu Ghosh, Dean (Students), DA-IICT, Faculty Member
4. Prof Sanjeev Gupta, Dean (R&D), DA-IICT, Faculty Member
5. Prof Asim Banerjee, Convenor, Placement, Faculty Member
6. Prof Sanjay Srivastava, Alumni Board, Faculty Member
7. Mr Soman Nair, Executive Registrar, DA-IICT, Administrative Member
8. Mr Hasendrasinh Jhala, Head (HR&Admin), DA-IICT, Administrative Member
9. Mr Chirag Jain, TCS Gandhinagar, Member from Employer
10. Mr Parikh Samarth Sanjay, Student, DA-IICT, Student Member
11. Mr Makwana Bhargav Maheshkumar, Student, DA-IICT, Student Member

Leave of absence was granted to the following members:

- 1) Mr Suresh Rangachar, Reliance Communications, Management Member
- 2) Mr Swapnil Khandelwal, Alumnus, Alumni Member
- 3) Ms Anupama Panchal, Alumnus, Alumni Member

Prof Anil Roy attended the meeting at the invitation of the Chairman.

Prof Suman Mitra informed the Council that this is the first meeting of the Council chaired by Prof KS Dasgupta who took over as the Director upon Prof R Nagaraj leaving the services of the Institute. He requested Prof Dasgupta to chair the meeting.

The Chairman welcomed the members to the meeting and stated that IQAC plays a significant role in promoting, nurturing and maintaining quality standards in teaching, learning, evaluation and management of the Institute. He emphasized that the IQAC

Cell should set a goal in achieving certain level of quality in all our programs and activities and fix a time limit to achieve the goal.

The following items were discussed at the meeting:

Item No. 1 To approve the minutes of the meeting held on 6th March, 2017

The Council approved the minutes of the meeting held on 6th March, 2017.

Item No. 2 To consider the NAAC Peer Team suggestions

Mr Soman Nair placed before the meeting the quality profile of the Institute benchmarked by the NAAC Peer Team chaired by Dr Avinash C Pandey, former Vice Chancellor, Bundelkhand University which visited the Institute during November 13-15, 2017 and carried out the assessment. The Council noted that the NAAC has awarded Grade A with 3.11 GPA to the Institute and that quality profile highlights the Institute's deficiency in student diversity, skewed faculty student ratio and lesser consulting and collaborative and inter-disciplinary research.

Prof Suman Mitra suggested that the Council should draw up the quality initiatives that will focus on overcoming the above deficiencies. The members felt that this can be achieved only with active involvement and participation of Institute's highest decision making bodies and the community as a whole.

The Chairman pointed out that the Student Body in Government can be instrumental in bringing in quality assurance in overall academics. One of the suggestions made is to encourage horizontal mobility of B. Tech students by allowing them to spend a semester or an academic year in a selected technology university in India or abroad and take courses at the host University following the curriculum at DA-IICT. The other option suggested is to introduce a double Degree program at the Institute leading to an M.Tech Degree. This horizontal mobility will also be possible through non-degree programs such as ACM, IEEE value added courses or certified programs offered by professional bodies. The Chairman advised the SBG to come up with a proposal including funding arrangements so that the faculty can discuss the proposal and recommend for a decision.

The student representatives suggested that the present system of taking students' feedback on courses twice in an academic year, i.e., at the end of the autumn and winters semesters be reviewed. They opined that the Institute should consider allowing

students to provide their feedback in the middle of the semester so that based on their feedback the Institute can do mid-course correction in improving the delivery of the course.

The Chairman advised Prof Suman Mitra to take up the proposal with the faculty.

Item No. 3

Any other item with the permission of the Chair

i) Appointment of Director, IQAC

Prof Suman Mitra informed the Council that he has been holding the Honorary Directorship of IQAC since the composition of IQAC in July 2015. He expressed his desire to be relieved from this responsibility since he is also the Dean (Academic Programs).

The Chairman proposed induction of Prof Anil Roy as a member representing the faculty. The Council accepted the proposal and also inducted Prof Anil Roy as the Director of IQAC with immediate effect.

The meeting ended with a vote of thanks to the Chair.